

**CLIENT:** North Shore CSD  
**PROJECT:** Steering Committee Meeting Minutes  
**Date:** Tuesday, April 16, 2019

**Subject:** **Construction Steering Committee Meeting**

**MTG. INITIATED BY:** North Shore CSD / BOE / C S Arch / Savin Engineers / Construction Program Solutions

**PURPOSE:** To Discuss all open or new business

**PREVIOUS MEETING DATE:** Tuesday, March 12, 2019

**GENERAL NOTES:**

*The following represents our understanding of the items discussed. All participants are requested to review these items and notify our office, in writing, of any errors or omissions. The meeting comments are provided in bold italic text under 'Design Approval/Notes'.*

- ATTENDEES:**
- North Shore CSD**
- Dr. Peter Giarrizzo (PG)
  - Ms. Olivia Buatsi (OB)
  - Mr. John Hall (JH)
- North Shore Board of Education**
- Ms. Sara Jones (SJ)
  - Mr. David Ludmar (DL)
  - Ms. Marianne Russo (MR)
- CSArch**
- Mr. Daryl Mastracci (DM)
  - Ms. Tina Mesiti-Ceas
- Savin Engineers. PC**
- Mr. Robert J. Firneis (RF)
  - Mr. Frank A. Szatkowski (FAS)
- Construction Program Solutions**
- Mr. Stuart Schiller (SS)





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			<p>be done in conjunction with Capital Reserve Ceiling Project HS Cafeteria ceiling product was provided to John Hall by BBS. (rev 12.11.2018) see Capital Reserve item #2.</p> <p>Balance of projects have been submitted to SED and accepted. Next step is to request independent review of the projects. (rev 1.22.2019)</p> <p>JH indicates that the 3<sup>rd</sup> party review for this project is in final stages. (Rev. 03/12/2019)</p> <p><b>Project have received SED approval and are presently out to bid. Bids are Due April 30<sup>th</sup> @ 11am (rev 04.16.2019)</b></p>
Alternative Energy / Photovoltaics	Apr. 12, 2011	District	<p>1. District directed BBS to start drafting the RFP for an EPC. District sent BBS all info needed to input within RFP and forwarded to the district's attorney. Comments have been received by District attorney, Frazer &amp; Feldman. BBS revised as per attorney comments. EPC is on hold.</p> <p>EPC will be reviewed with the new Bond study. (Rev. 1.22.2019)</p> <p>MR questioned, why were recently installed univents at several schools installed without A/C? How do we justify this to the School District if questions come up? JH indicated that this did not come up during the discussions when planning the uninvent replacement years ago. OB questioned if the univents could be retrofitted. DM indicated no and this also was not part of the discussions. DM to meet with JH after this meeting in regards to EPC and air conditioning. (Rev. 03/12/2019)</p> <p><b>Proposals for EPC have been received from three companies, Noresco, Ecosystems and Honeywell. Approximately 4-6 mil. CS Arch is in the process of reviewing the Proposals. (rev 04.16.2019)</b></p>
Bond Referendum (Future)	Mar. 22, 2016	District	<p>1. District vote to take place in Fall 2019. Bond to be around \$20 - \$30 Million, but subject to final scope of work that is selected. Architect and CM RFP's have been reviewed by district. A separate Bond Steering Committee was established to move this process along.</p> <p>Surveys are being issued next week. Next bond steering committee meeting is February 6<sup>th</sup>. (rev 1.22.2019)</p> <p>MR concerned that SS is estimating without a clear scope of work. Bond Steering Committee Meeting are "chipping" away at scope, PG reviewing. CSArch to provide options for review. PG indicates that all options</p>

# North Shore Central School District



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Viking Foundation	Dec. 1, 2015	District	<p>1. Foundation is interested in supporting the development of a Science, Technology, Engineering and Mathematics classroom at each school. Fundraising goal of \$1.6 mil. For 'Classrooms of the Future.'</p> <p>Olivia requested lists from the department heads and is also working with Rob on a list of items for the Victorian House. (Rev. 10.30.18)</p> <p><b>OB indicated no change. (Rev. 03.12.2019)</b></p>
New Business / Other	<p>June 20, 2017</p> <p>Jan. 9, 2018</p>	<p>District</p> <p>BBS</p>	<p>1. Blisters were identified on track surface. Suspect cause is from oil leaks that are now pushing up the surface. Track warranty runs through Sept. 2020. District to have track representative view track twice a year. Copeland has repaired 23 areas. Track has now been subject to two years of repairs. District to contact attorney to discuss. Information was sent to attorney, follow up is needed.</p> <p>Atty is reviewing the warranty (12.11.2018)</p> <p>JH indicates that no issues have been reported recently and will review track at this time with coaching staff. It is expected that after the spring thaw (April/May) blister issues may occur again. MR indicates that if the track blisters again then the School District should alert F&amp;F immediately to take appropriate action against contractors Copeland and Landtek. (Rev. 03.12.2019)</p> <p><b>JH mentioned there are 46 spots of blisters. This is year 3 of the replacement track. District will contact Ron Tetelman to visit and review the site conditions. (rev 04.16.2019)</b></p> <p>2. District has received approval from committee to move forward on installation of char broilers at Glen Head, Glenwood and Sea Cliff Elementary Schools. Project on hold due to insufficient funds. Stu Schiller is working with BBS on a revised estimate for Glen Head. The addition of make-up air will impact cost. Cost is \$240/ 6ldg... \$50,000 grant from Dormitory Authority, \$190,000 district cost. District will check if changing scope is possible</p> <p>Project scope is changing but will be for kitchen related items (rev 1.22.2019)</p> <p>OB indicates she is putting together options for the equipment and it is evolving. PG indicated to check list of kitchen related items. (Rev. 03.12.2019)</p> <p><b>The project scope is 3 compartment sink and misc kitchen items (rev 04.16.2019)</b></p>

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	Jan. 9, 2018	District	<p>3. In the recent past, PTO, boosters, and community members have brought to the attention of Dr. Giarrizzo the idea that they would like an electronic sign at the Entry of the High School. Steering Committee will bring electronic sign to the BOE.</p> <p>Installation should include conduits for power, data and irrigation. See Capital Projects #2 for additional information (Rev. 01.22.2019)</p> <p>Previous Steering committee / safety committee discussions indicated that conduit/power route should be considered near Victorian Building as this should not be at great cost. (Rev. 03.12.2019)</p> <p><b>A conduit for the future sign will be installed when the landscaping at entry is installed. (rev 04.16.2019)</b></p>
	Dec. 11, 2018	District	<p>4. Transportation Facility Tour to be scheduled;</p> <ul style="list-style-type: none"> <li>• Water issue <ul style="list-style-type: none"> <li>• Rising water</li> <li>• Can road at rear by Global be used as an emergency exit for buses when there is a rising water issue?</li> <li>• Review possibility of access</li> </ul> </li> </ul> <p>Additional review by a civil engineer is required to determine the feasibility of the egress (Rev 1.22.2019)</p> <p>JH indicated that this issue would be very costly. PG requested if JH contacted a civil engineer. JH had not but will do so as soon as possible. (Rev. 03.12.2019)</p> <p><b>CS Arch had a civil engineer visit the site and sent a proposal \$6,000 for study. Committee agreed to not move forward with the proposal but to monitor the issue. (rev 04.16. 2019)</b></p>
	Jan. 22, 2019	District	<p>5. There was an annual inspection at the HS kitchen by a new NCDH inspector and he cited the requirement for a triple compartment sink. An additional sink will need to be installed.</p> <p>JH Sink is being delivered today (3/12/19). It is our intent to install it over the April break. (Rev. 03.12.2019)</p>

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	<p>Mar. 12, 2019</p> <p><b>Apr 16, 2019</b></p>	<p>All</p> <p><b>All</b></p>	<p><b>See item 2 above (rev 04.16. 2019)</b></p> <p>6. As a reminder April Break occurs between April 16<sup>th</sup> and April 26<sup>th</sup> this year.</p> <p>7. <b>JH mentioned cracking at the tennis court surface was observed. This project was completed more than 2 years ago and is not covered by warranty. JH to have Ron Tetelman review when he visits the HS to review track. (new 04.6.2019)</b></p>
Next Meeting		All	<p><b>1. Tuesday April 30th, 2019 at 9:00 a.m.</b></p>